

## **YLI HOLDINGS BERHAD**

Registration no. 199501038047 (367249-A)

(Incorporated in Malaysia)

### **ADMINISTRATIVE GUIDE FOR THE 30th ANNUAL GENERAL MEETING ("30<sup>TH</sup> AGM")**

|            |                                                                                                                                                    |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| Day & Date | : Thursday, 28 August 2025                                                                                                                         |
| Time       | : 11:00 a.m.                                                                                                                                       |
| Venue      | : Ballroom A, Glenmarie Hotel & Golf Resort, No.1, Jalan Usahawan<br>U1/8, Glenmarie Golf & Country Club, 40250 Shah Alam, Selangor<br>Darul Ehsan |

#### **Members entitled to participate in the 30th AGM**

Only a depositor whose name appears on the Record of Depositors as at 21 August 2025 shall be entitled to participate or appoint a proxy to participate, speak and/or vote on his/her behalf.

#### **Appointment of Proxy or Corporate Representative**

A member shall not be entitled to appoint more than two (2) proxies to participate the same meeting. Where a member appoints two (2) proxies, the appointment shall be invalid unless he/she specifies the proportion of his/her holdings to be represented by each proxy. The instrument appointing a proxy must be deposited physically or by electronic means in the following manner, not less than 48 hours before the time appointed for holding the AGM or any adjournment thereof:

a) In hard copy form

In the case of an appointment made in hard copy form, this proxy form must be deposited at the registered office of the Company situated at 3rd Floor, 2 Lebuhr Pantai, 10300 Georgetown, Pulau Pinang.

b) By electronic means

The proxy form can be electronically lodged with the Company at [sharereg@plantationagencies.com.my](mailto:sharereg@plantationagencies.com.my).

### **Procedure for Physical Participation**

Members (shareholders, proxies, and corporate representatives) who will be attending the 30<sup>th</sup> AGM physically shall take notes of below procedures:

| Action       | Procedure                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Registration | <ul style="list-style-type: none"><li>• Registration will start at 10.00 a.m. at the venue.</li><li>• Present your original identity document at the registration counter for verification. Collect your identity document after registration.</li><li>• Complete and sign the Attendance List.</li><li>• Collect your identification wristband. Please note that if your wristband is lost, you will not be allowed to enter the meeting venue.</li></ul> |
| E-Polling    | <ul style="list-style-type: none"><li>• Scan the QR code provided using personal electronic devices with internet connection.</li><li>• Enter login credentials to access the E-Poll form and cast your votes. The last submitted form will be recorded.</li><li>• Submit your vote within a specified period once the Chairman announces that the voting is open.</li><li>• Voting will close upon the expiry of the voting period.</li></ul>             |
| Helpdesk     | <ul style="list-style-type: none"><li>• Proceed to the Helpdesk for any clarification or difficulties encountered.</li><li>• Revocation of proxy appointment will be handled by helpdesk.</li></ul>                                                                                                                                                                                                                                                        |

### **No Recording or Photography**

Please note that recording or photography of the 30<sup>th</sup> AGM proceedings is strictly prohibited.